

## Certificate of Entry (COE) Registration Guideline for Non-Thai Nationals

### Announcement

This registration is the application of Certificate of Entry (COE) only. The system is not related to visa application. If applicants have yet to receive a valid Thai visa, please contact the Royal Thai Embassy, Tokyo, the Royal Thai Consulate-General (Osaka and Fukuoka) or the Royal Thai Honorary Consulate – General, Nagoya for visa application at least 7 – 15 working days before the expected date of travel. For more inquiries, please visit official website where you intend to apply.

**Before registration**, applicants should prepare files of required documents in .pdf or .jpeg version to upload to the system. The list of required documents for each category of eligible persons\* can be found in the next section.

The registration will be divided into 2 parts as follows:

**(1) Pre-approval:**

- Applicants fill in personal information and upload required documents into the system to prove eligibility to enter Thailand.

Thai visa

- o If applicants have a valid Thai visa or re-entry permit, applicants are recommended to upload it into the system.
- o If applicants have yet to receive a valid Thai visa, please contact Royal Thai Embassy or Royal Thai Consulate-General for visa application. Please obtain visa before apply COE.

Medical insurance (including medical costs in the event that applicant contracts COVID-19, which must cover the total duration of stay in Thailand)

- o If applicants have a medical insurance, applicants should upload it into the system.
  - o If applicants do not have a medical insurance yet, applicants can upload it later, together with the plane ticket and the Alternative State Quarantine (ASQ) booking confirmation.
  - o To facilitate foreigners travelling to Thailand, Thai General Insurance Association (TGIA) and Thai Life Assurance Association (TLAA) are cooperating with Thailand's 16 leading life and non-life insurance companies under the regulation of the Office of Insurance Commission (OIC) to offer COVID-19 Insurance Protection Program which its terms and conditions are covering requirement of Thai government. For more inquiries, please visit <http://covid19.tgia.org>.
- After the submission of their applications, the applicants will be given a 6-digit reference code. The code will be used to track registration status and to download the COE.
  - Royal Thai Embassy and Royal Thai Consulate-General will pre-approve application within 3 working days.
  - The applicants are able to edit personal information at “Edit information” and track registration status at “Check the result”.

**(2) Issuance of COE:**

- After application has been pre-approved, the applicants should buy air ticket and book ASQ.  
For more ASQ information, please visit [www.hsscovid.com](http://www.hsscovid.com).
- Go to “Confirm trip” menu and provide flight detail, plane ticket, ASQ booking confirmation on arrival date, and medical insurance (if the applicants have not provided it in pre-approved stage) and upload the above-mentioned documents into the system within 15 days after application has been pre-approved.
- If applicants do not submit the required documents within 15 days, the system will automatically cancel the application, which applicants have to start the application process over again.
- Royal Thai Embassy and Royal Thai Consulate-General will issue a COE within 3 working days after the applicants have submitted travel information.
- The applicants can check registration status at “Check the result” menu. If COE is granted, applicants can download the COE directly from the registration website.

For more inquiries, please read COE Registration Guideline at [coethailand.mfa.go.th](http://coethailand.mfa.go.th) or contact Royal Thai Embassy and Royal Thai Consulate-General near you.

**After COE issuance**, please ensure that you have the following documents to present at the check-in counter and to the Department of Disease Control’s Representatives upon arrival into Thailand.

- (1) Passport
  - (2) Certificate of Entry (COE)
  - (3) Medical certificate with a laboratory result indicating that COVID-19 is not detected, using RT-PCR test, issued within 72 hours before departure (in case of connecting flights, before embarkation from initial port).
  - (4) (For the Department of Disease Control upon arrival into Thailand only) Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)
  - (5) T.8 Form (Thailand’s Health Declaration Form). You can download T.8 Form at <https://bit.ly/34X6sAJ>.
- **DOCUMENTS (3) (4) (5) MUST BE IN ENGLISH OR THAI ONLY. CERTIFIED TRANSLATIONS INTO ENGLISH OR THAI ARE ACCEPTED IN THE CASE THAT THE ORIGINAL COPY IS IN A FOREIGN LANGUAGE.**
  - **DOCUMENT (5) NEEDS TO BE QUOTED IN US DOLLARS. OTHER CURRENCIES WILL NOT BE ACCEPTED BY THE DEPARTMENT OF DISEASE CONTROL.**

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\*By virtue of Section 9 of the Emergency Decree on Public Administration in Emergency Situations B.E. 2548 (2005) and Section 11 of the State Administration Act B.E. 2534 (1991), the entry to Thailand is permitted for particular persons in the exempted list. The list for non-Thai nationals includes the following:

(1) Exempted persons or persons who are specified, permitted or invited by the Prime Minister or Chief official responsible for remedying the emergency situation to enter into the Kingdom pertaining to necessity, whereby conditions and time frames may also be prescribed;

(2) Persons on diplomatic or consular missions or under International organizations, or representatives of foreign governments or agencies performing their duties in Thailand, or any other persons in international agencies, that the Ministry of Foreign Affairs gives permission pertaining to necessity, including their spouse, parents, or children;

(3) Non-Thai nationals who are spouses, parents, or children of Thai nationals

(4) Non-Thai nationals who have a certificate of residence, or have been permitted to take up residency in the Kingdom

(5) Non-Thai nationals who have a work permit or have been granted permission to work in the Kingdom in accordance with Thai laws, including their spouses or children;

(6) Non-Thai nationals who are students of educational establishments in Thailand approved by Thai authorities, including their parents or guardians, except for students of non-formal schools in accordance with laws on private schools or of any other similar private educational establishments;

(7) Non-Thai nationals who need to receive medical treatment in Thailand, including their accompanying persons, except for treatment for COVID-19

(8) Non-Thai nationals who are permitted to enter the Kingdom under a special arrangement with a foreign country or have been granted permission by the Prime Minister – all of whom must strictly adhere to the Kingdom's communicable disease prevention and control measures.

**List of documents to upload on registration system for Royal Thai Embassy/ Consulate-General consideration**

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
<p><b>Exempted Persons</b> Exempted persons or persons who are specified, permitted or invited by the Prime Minister or Chief official responsible for remedying the emergency situation to enter into the Kingdom pertaining to necessity, whereby conditions and time frames may also be prescribed</p>	2	Please contact the Ministry of Foreign Affairs of Thailand or Royal Thai Embassy or Royal Thai Consulate-General.	
<p><b>Diplomats and International Organizations Officers</b> Persons on diplomatic or consular missions or under International organizations, or representatives of foreign governments or agencies performing their duties in Thailand, or any other persons in international agencies, that the Ministry of Foreign Affairs gives permission pertaining to necessity, including their spouse, parents, or children</p>	3	<ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of Thai visa If the applicant does not have a valid visa, the applicant must submit the following original documents directly to the Embassy / Consulates-General to request the issuance of an appropriate visa (if required)</li> <li>3. An official Note issued by the Ministry of Foreign Affairs of that country or International Organization.</li> <li>4. A letter from the Ministry of Foreign Affairs of that country/ International Organization affirming that the Embassy/ International Organization responsible for healthcare or medical treatment expenses including COVID-19. For more information about DCIOs, please visit <a href="http://site.thaiembassy.jp">http://site.thaiembassy.jp</a></li> </ol>	<ul style="list-style-type: none"> <li>- Flight confirmation</li> <li>- ASQ / OQ confirmation on arrival date or equivalent documents</li> </ul>
<p><b>Family of Thai Nationals</b> Non-Thai nationals who are spouses, parents, or children of Thai nationals</p>	6	<ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Copy of spouse's / parent's Thai passport or Thai Identification card.</li> <li>4. Proof of relationship with Thai nationals, such as a copy of marriage certificate or birth certificate.</li> <li>5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance</li> </ol>	<ul style="list-style-type: none"> <li>- Flight confirmation</li> <li>- ASQ confirmation on arrival date</li> </ul>

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		must cover the total duration of stay in Thailand)	
<p><b>Certificate of Residence Holders</b> Non-Thai nationals who have a certificate of residence, or have been permitted to take up residency in the Kingdom, including their spouses or children</p>	7	<p>1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of Certificate of Residence 4. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</p>	<p>- Flight confirmation - ASQ confirmation on arrival date</p>
<p><b>Work Permit Holders</b> Non-Thai nationals who have a work permit or have been granted permission to work in the Kingdom in accordance with Thai laws, including their spouses or children</p>	8	<p><b>For work permit holder</b> 1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one) 3. Copy of a valid work permit or letter from relevant Thai authority confirming permission to work in Thailand (letter confirming approval of WP.3, approval letter from BOI, or approval letter from IEAT) 4. (if spouse or children will accompany a work permit holder) 4.1 Copy of passport of your spouses or children 4.2 Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate.</p>	<p>- Flight confirmation - ASQ confirmation on arrival date</p>

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		<p>5. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</p> <p><b>For spouse or children of a work permit holder</b></p> <ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Copy of passport of work permit holder</li> <li>4. Copy of a valid work permit of work permit holder or letter from relevant Thai authority confirming permission to work in Thailand (letter confirming approval of WP.3, approval letter from BOI, or approval letter from IEAT)</li> <li>5. Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate.</li> <li>6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</li> </ol>	
<p><b>Students</b> Non-Thai nationals who are students of educational establishments in Thailand approved by Thai authorities, including their parents or guardians, except for students of non-formal schools in accordance with laws on private schools or of any other similar private educational establishments (This category DOES NOT include students of non-formal schools in accordance with laws on</p>	9	<p><b>For student</b></p> <ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Copy of letter confirming enrollment or admission</li> <li>4. (If parents or guardians will accompany a student) <ol style="list-style-type: none"> <li>4.1 Copy of passport of your parents or guardians</li> <li>4.2 Copy of official documents as proof of relationship, such as marriage certificate, or birth certificate</li> </ol> </li> <li>5. Medical insurance or letter from employer guaranteeing</li> </ol>	<p>- Flight confirmation - ASQ confirmation on arrival date</p>

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
private schools or other similar private educational establishments.)		<p>that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</p> <p><b>For parents or guardians of a student</b></p> <ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Copy of passport of student</li> <li>4. Copy of letter confirming the student’s status or admission of the student.</li> <li>5. Copy of official document proving the relationship with the student as his/her parent or guardian, such as birth certificate.</li> <li>6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</li> </ol>	
<p><b>Foreigners with Medical Appointment</b> Non-Thai nationals who need to receive medical treatment in Thailand, including their accompanying persons, except for treatment for COVID-19</p>	10	<p><b>For patient</b></p> <ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Financial statement showing that the applicant is able to take responsibility for all of the treatment expenses and any other expenses that may be incurred during the stay in Thailand</li> <li>4. Copy of confirmation letter for Alternative Hospital Quarantine (DHSS/AHQ 1) with stamp of approval from Ministry of Public Health</li> <li>4. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover</li> </ol>	<p>- Flight confirmation - AHQ confirmation</p>

Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
		<p>a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</p> <p><b>**One patient is allowed a maximum of 3 accompanying persons who must be quarantined at the same hospital as the patient and the period of their stay in Thailand needs to be at least 14 days**</b></p> <p><b>For an accompanying person</b></p> <ol style="list-style-type: none"> <li>1. Copy of passport</li> <li>2. Copy of valid Thai visa or re-entry permit (If visa/re-entry permit has already expired, please apply for a new one)</li> <li>3. Copy of passport of patient</li> <li>4. Patient's copy of confirmation letter for Alternative Hospital Quarantine (DHSS/AHQ 1) with stamp of approval from Ministry of Public Health</li> <li>5. Affidavit of Support with stamp of approval from Ministry of Public Health</li> <li>6. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand)</li> </ol>	



Category of non-Thai nationals permitted to enter Thailand*	Exempted Category	Required documents for pre-approved registration (All documents must be in English or have a certified translation)	Required documents for COE issuance
<p><b>Foreigners under a Special Arrangement or have been granted permission by the Prime Minister</b> Non-Thai nationals who are permitted to enter the Kingdom under a special arrangement with a foreign country or have been granted permission by the Prime Minister. As of 21 October 2020, this consists of the following groups:</p> <p>(1) Approved Thailand Elite Member<sup>1</sup> (2) APEC Card Holder<sup>2</sup> (3) Long Stay Visitor - Non-Immigrant O-A Visa Holder<sup>3</sup> - Non-Immigrant O-X Visa Holder<sup>4</sup> - Non-Immigrant O (retirement) (4) Medium-Term Visitor - Tourist-TR Visa Holder (single entry)<sup>5</sup> - Businessman and Investor<sup>6</sup> (Non-Immigrant B Visa Holder) (5) Special Tourist Visa (Tourist-STV) Holder<sup>7</sup> (6) Approved Film Crew Member</p>	11	<p>1. Copy of passport 2. Copy of valid Thai visa or re-entry permit (if required) (If visa/re-entry permit has already expired, please apply for a new one) 3. Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 USD of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19 (The insurance must cover the total duration of stay in Thailand) 4. Additional required documents</p> <p><b>4.1 Thailand Elite Member</b> - Letter from Thailand Privilege Card Co., Ltd., or the Ministry of Tourism and Sports or relevant government agencies. <b>4.2 APEC Card Holder</b> - APEC card <b>4.3 Long Stay Visitor</b> - Certificate of Residence (if any) <b>4.4 Special Tourist Visa Holder</b> - Receipt or the proof of payment for at least 14 days of staying in ASQ or AHQ</p>	<p>- Flight confirmation - ASQ confirmation on arrival date</p>

<sup>1</sup> Thailand Elite Member should contact Thailand Privilege Card Co., Ltd to check eligibility to enter Thailand. Thai Embassy/ Consulate-General will issued COE to a person whose named is in a list submitted by Thailand Privilege Card Co., Ltd., Ministry of Tourism and Sports or relevant government agencies.

<sup>2</sup> APEC Card holder must travel from a member economy where he/she holds citizenship (eligible member economies: Australia, China, Hong Kong, Japan, Malaysia, New Zealand, Singapore, South Korea, Taiwan and Vietnam), and is permitted to stay in Thailand for 90 days.

<sup>3</sup> The applicant must be a foreigner age of 50 and over who have a permanent residence in a country in which the application is submitted. Holder of Non-Immigrant O-A visa is allowed to stay in Thailand for 1 year. Employment of any kind is strictly prohibited.

<sup>4</sup> The applicant must be an ordinary passport holder with a nationality of Japan, Australia, Denmark, Finland, France, Germany, Italy, the Netherlands, Norway, Sweden, Switzerland, the United Kingdom, Canada, and the United States of America, with the age of 50 years old and over, including spouse and child (age under 20 years old). Holder of Non-Immigrant O-X visa is allowed to stay in Thailand for 5 years each time (total 10 years). Employment of any kind is strictly prohibited.

<sup>5</sup> Tourist Visa (TR) holder is permitted to stay in Thailand for 60 days and can apply for a 30-day extension.

<sup>6</sup> A non-Immigrant B visa holder is permitted to stay in Thailand for 90 days. Applicant must have an invitation letter from a Thai company with a registered capital not less than 2 million THB or evidence showing ownership of a condominium/ deposit in a Thai bank/ Thai government bond with face value not less than 3 million THB.

<sup>7</sup> Applicant for STV must reside in the country with a low-rate of confirmed COVID-19 cases as determined fortnightly and officially by Announcement of the Ministry of Public Health of Thailand. STV visa holder is allowed to stay in Thailand for 90 days and the STV can be extended 2 times, 90 days each.

<b>Category of non-Thai nationals permitted to enter Thailand*</b>	<b>Exempted Category</b>	<b>Required documents for pre-approved registration</b> (All documents must be in English or have a certified translation)	<b>Required documents for COE issuance</b>
*For more inquiries about Thai visa, please visit <a href="https://thaievisa.go.th">https://thaievisa.go.th</a>		<b>4.5 Film Crew Member</b> - Copy of a permit letter issued by the Thailand Film Office, Department of Tourism, Ministry of Tourism and Sports of Thailand	

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